

**MONROE PORT COMMISSION
REGULAR MEETING MINUTES
Friday, November 21, 2014 - 12:00 p.m.
2929 E. Front Street - Monroe MI 48161**

1. Call to Order: 12:02 p.m.

2. Members Present:

Dale H. Brose, Chairman
Thomas G. Myers, Vice Chairman
Kenyon S. Calender, Secretary
Thomas A. Krzyston, Commissioner
Lisa M. Leachman, Commissioner

Others Present:

Paul C. LaMarre III, Port Director
John J. Emig, Jr., Port Engineer
Matthew D. Budz, Port Legal Counsel
Dan Swallow, City of Monroe Director of Economic & Community Development
Jack Sturn
Richard Micka

3. On a motion by Secretary Calender and supported by Vice Chairman Myers, the Meeting Agenda was approved: Ayes 5; Nays 0. Motion passed.

4. On a motion by Vice Chairman Myers and supported by Commissioner Leachman, the Regular Meeting Minutes of the Wednesday, October 15, 2014 Meeting were approved: Ayes 5; Nays 0. Motion passed.

5. Public Comment:

Jack Sturn provided an updated on the removal of the compost. He will stay in contact and has been faxing updates to Director LaMarre. He is working on acquiring additional land. He requested the ability to use the utility pole and parking area near the Port offices.

Dan Swallow commented on the Port's involvement in efforts to bring additional industry to Monroe.

6. On a motion by Commissioner Leachman and supported by Vice Chairman Myers, the Consent Agenda was approved. Ayes 5; Nays 0. Motion passed.

6.1 Approve and place on file Port of Monroe Expenditures - Order 0414 October 16, 2014 through November 21, 2014.

6.2 Accept and place on file (contingent of BRA approval) AKT Peerless invoice number 36968 in the amount of \$1,392.50 for environmental consulting services to be submit to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project.

6.3 Accept and place on file (contingent of BRA approval) Johnson & Anderson invoice number 37892 in the amount of \$7,346.76 for inspection and contract administration services to be submit to the Downriver Community conference Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project.

Consent Agenda cont.:

6.4 Approve and authorize Johnson & Anderson Invoice 37885

Application period: Services through November 1, 2014.

Amount due: \$2,107.50

Project: Engineering services related to FRA grant application.

Funding Source: FRA # FR-LRI-0032-12-01-00.

7. Unfinished Business:

7.1 The Suspense Calendar was reviewed and updated.

8. New Business:

8.1 Approve for signature Homrich Inc. Change Order No. 1 for Pump house demolition. J. Emig described the need for additional insurance based on the developments with the neighboring rail line that is under construction. On a motion by Vice-Chairman Myers, supported by Commissioner Calender, the Homrich Inc. Change Order No. 1 for the Pump house demolition for additional stone and railroad protective insurance is approved for signature and submission to the BRA at the next meeting. Ayes 5; Nays 0. Motion Passed.

9. Staff Reports:

- Paul C. LaMarre III:

Provided an updated concerning the dock rail spur discussions.

Described the incoming salt cargo.

Indicated that this could be a very short shipping season given the weather developments.

Described overall freight conditions in the United States.

Provided an update on any vessels wintering at the Port.

- John J. Emig, Jr.

No further update.

- Matthew D. Budds:

Indicated that H.B. 5193 and H.B. 5194 pending in the Michigan legislature have had no additional developments since May 27, 2014. At that time, both matters were referred to the Senate Committee on Government Relations.

10. Other Business that may come before the Port Commission: None

11. Port Commissioners Comment:

Commissioner Krzyston asked about the new agenda format, specifically additions and deletions to the meeting agenda. Chairman Brose indicated that the intent of the format was to simplify the agenda approval process without changing any ability to add or delete from the agenda. Chairman Brose stated that additions or deletions to the agenda could be made prior to the vote on approval of the agenda. Attorney Budds indicated that changes to the agenda could be proposed during the discussion of any motion to approve the agenda. Chairman Brose indicated that any commissioner may request a consent agenda item be pulled for further discussion and consideration.

12. Public Comment:
None.

13. Adjournment: 12:35 p.m.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, December 17, 2014.


Kenyon Calender
Secretary

1-13-15
Date